

Digital Equipment Qualification Plan (EQP) Management

Utilizing the Agilent EQP Manager



EQP Manager Available – for ACE customer use

ACE (Automated Compliance Engine) is the validated software platform Agilent uses on customer sites to enable electronic qualification workflows during analytical instrument qualification. Equipment Qualification Plans (EQPs) are used with ACE. Agilent has released EQP Manager to simplify electronic review and approval of EQPs.

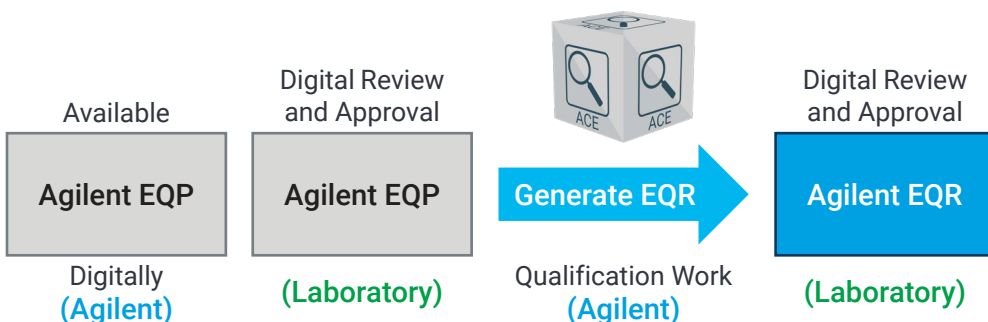
With EQP Manager release, Agilent has simplified electronic workflows associated with review, management, configuration and approval of qualification plans—enabling centralized, secure and simplified electronic management of qualification plans.

Advantages of EQP Manager

EQP Manager provides a secure web-based interface to simplify management and approval of Equipment Qualification Plans (EQP). Many customers approve the standard **Agilent Recommended** EQPs for qualification of their laboratory instruments. EQP Manager provides a centralized platform for electronically managing the approval process, ensuring approved qualification plans are available during audits and inspections. However, Agilent EQPs are designed to be electronically configurable¹. Therefore, EQP Manager workflow are designed in support moving towards secure electronic customisation of qualification documents to ensure your user requirements are satisfied.

EQP Manager – High Level Workflow

EQP Manager provides a simple and secure way to manage your EQP review and electronic approval:



Agilent
CrossLab
From Insight to Outcome

EQP Manager Provides the following EQP functions:

Configure/Customize

- Add optional tests[#]
- Add Test set points
- Central Access (web-based)
- Change Test set points

Manage

- Electronic Availability
- Retrieve Current EQPs
- Review
- Sign and Approve

[#] Changing an EQP can change the price



Electronic EQP Customisation

Through development and validation of ACE, Agilent implemented electronic qualification workflows in 2007, years ahead of the regulatory focus on data integrity². The Equipment Qualification Plan (EQP) is one of the electronic templates used within ACE and is designed to be electronically configured^{1,2}, so that the instrument range of use and user requirements can be satisfied during the Operational Qualification. Use of EQP Manager provides ACE customers with a customer specific secure web-based storage location, where they can review and electronically request changes to EQPs (e.g. to support customization such as additional tests, alternative or additional test set points).

Continued evolution of ACE – Based on your feedback

The challenge associated with electronic approval of secure documents is simple—how to manage electronic approval of the information in a secure and controlled way—aligned to workflows and ways of working of that all labs can use. By releasing EQP Manager, Agilent have provided an EQP management tool for all ACE customers to use.

Agilent will continue to support ink approval of printed EQPs. However, because of environmental pressures, reduced risks and costs, customers have expressed strong interest in an electronic harmonized solution to speed up electronic review and approval.

When used together with Agilent’s Equipment Qualification Report (EQR) Manager, your laboratory can attain a completely paperless qualification workflow, which is aligned with many modern corporate sustainability initiatives. With EQP Manager, decision-makers can review and sign off on documents remotely, from different locations, streamlining the review and approval process. Additionally, by going digital, labs move away from the vulnerabilities of paper and have electronic access to the information 24/7.

References

1. Agilent publication [5994-2147EN](#)
2. Agilent publication [5991-9350EN](#)

EQP Manager – Requirements to Use

EQP manager provides a secure web-based interface to enable electronic management and approval of Equipment Qualification Plans (EQPs). This on-line tool is available to ACE customers. Administrative set up, training and access configuration for your workflows (e.g. number of EQP approvers) is all done by Agilent on your behalf. To find out more about this latest ACE enhancement, contact your local Agilent representative.

Contact Agilent – to find out more about EQP Manager

To find out more about how Agilent EQP Manager simplify implementing a digital workflow for your EQPs, contact your local Agilent representative.

www.agilent.com/en/service/laboratory-services/compliance-services/instrument-qualification

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