

# Agilent CrossLab Relocation Services—We Move Science



## Why Choose Agilent for Your Relocation Project?

Whether you're relocating a single instrument across the room, an entire lab across the world, or anything in between, Agilent Relocation Services project managers will guide you every step of the way. Our experienced team collaborates with your lab staff and external providers to successfully manage the project schedule, cost, and quality of deliverables.

A single point of contact from start to finish eliminates the hassle of managing multiple vendors and schedules. All your laboratory equipment will be decommissioned, uninstalled, moved, reinstalled, and verified for performance under our supervision. Each move will be planned carefully to ensure minimum impact on your production.



# Benefits of service



Single point of contact for coordinating the move simplifies communication, improving efficiency and clarity



Dedicated project managers apply standardized management methodology to minimize instrument downtime, optimize costs, and promote intelligent spend



Continuous application of risk mitigation efforts to safeguard laboratory assets throughout project delivery



Experienced service engineers ensure instrument operational conditions in both pre- and post-move phases



Agilent performs all necessary pre- and post-move evaluations, essential for regulated and compliant laboratories



Commitment to sustainable solutions and continuous innovation in protecting our planet



## What to expect

Your dedicated project manager supervises and coordinates all relocation steps before, during, and at the end of the move. They collaborate with an experienced internal team and external providers to successfully manage the project schedule, cost, and quality of the deliverables.

**Planning:** We work with you to organize and develop a detailed project plan, including cost estimation, risk analysis, and response plans.

**Execution:** We execute the project timeline for all project deliverables and tasks, using our expertise and skills to mitigate risk and reduce downtime.

**Monitoring and Oversight:** We resolve any issues that may arise, and continuously monitor change control processes.

**Project Conclusion:** We deliver a seamless end-to-end solution for labs of all sizes, ensuring an expedient return to science.

# Agilent Helps Move Your Science—Every Step of the Way

## 1. Map your move

- Overall project management and planning
- Inventory management
- Coordination of external resources



## 2. Prepare your move

- Site inspection, layout consultation, 3D lab design\*
- Schedule all activities end-to-end, meetings, and touch points
- Risk analysis assessment
- Contingency planning
- Special documentation for international moves aligned with local requirements



## 3. Deinstall instruments and pack with care

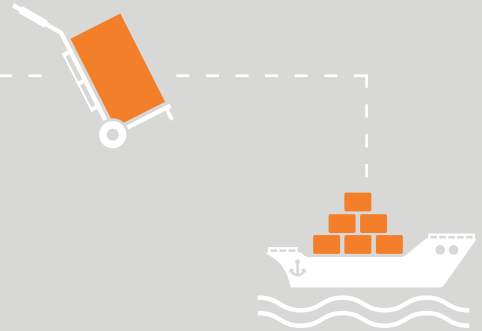
- Pre-move status verification
- Relocation chain of custody
- Detailed inventory lists
- Boxes clearly labeled



\* 3D design capabilities vary by region.

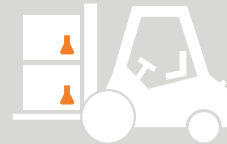
#### 4. Make moving day worry-free

- End-to-end move management & coordination
- Transportation
- Packaging removal and recycling
- Unpacking



#### 5. Reinstall, reassemble, and reorganize

- Performance verification
- Asset requalification
- Post-install service management (PM, IQ, OQ, etc)



#### 6. Expedient return to science

Your lab has been delivered according to plan and budget with verified post-move performance and regulatory compliance.



# What Our Satisfied Customers Are Saying

"Agilent's project management approach was very streamlined and methodical. The whole process was smooth and efficient."

*Customer Site Manager,  
Personal Care Product and Food Sector*

"We wanted one partner and one primary contact for the entire duration of the project. Most importantly however, the relocation would take place while the labs were running normally to prevent downtime. A relocation project of this complexity required a service provider with strong project management experience and exceptional communication skills. That's why we chose Agilent."

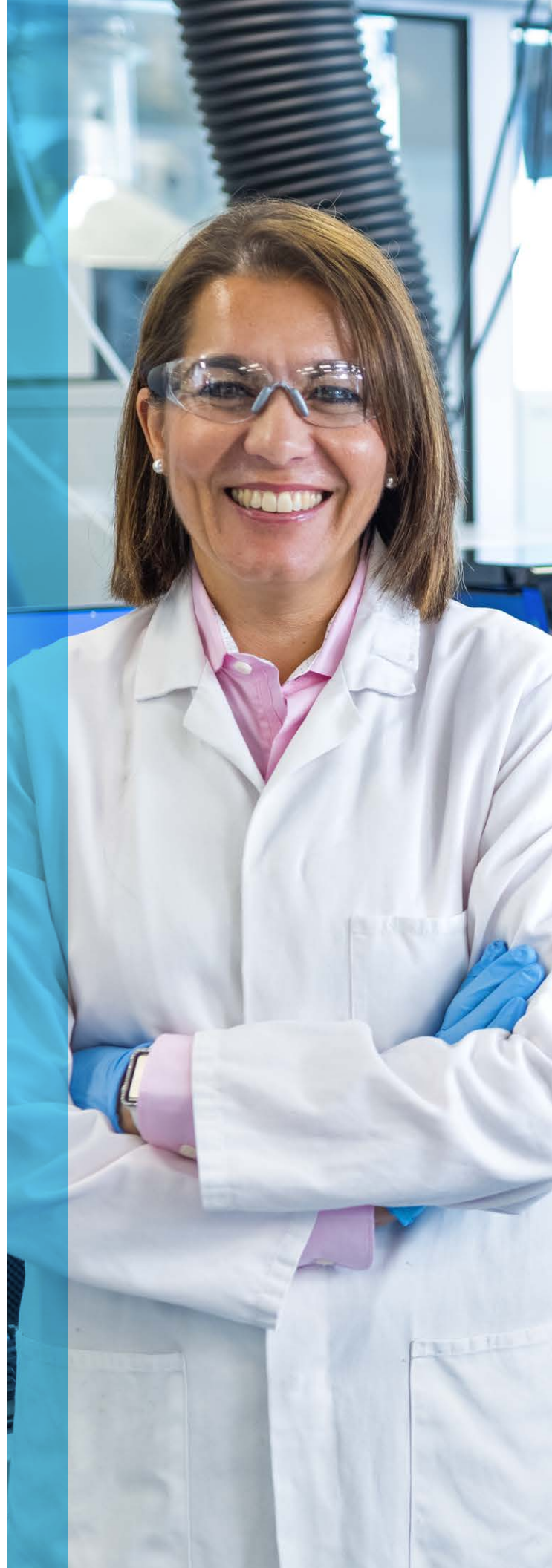
*Quality Manager,  
Pharma Sector*

"Agilent played a lead role at every step of our move with absolute professionalism. They prepared well, weeks in advance, ensuring every item moved would be operational as soon as possible after relocation."

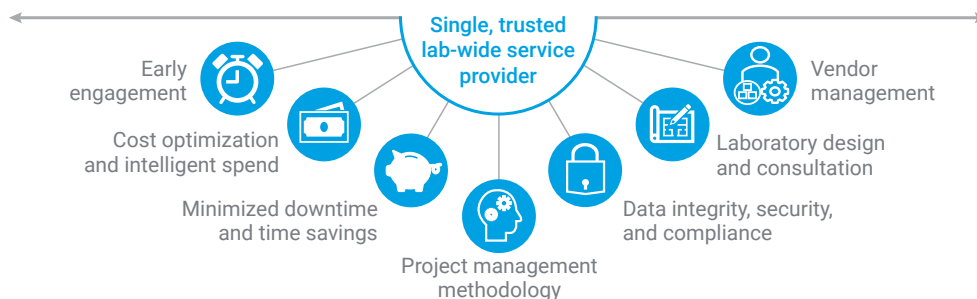
*Vice President, Innovation,  
Chemicals and Advanced Materials Sector*

"We really found value at every step of the relocation with Agilent. Every piece of their process was done well, and they were genuinely focused on delivering the best experience and outcome possible."

*Director of Facilities,  
Pharma Sector*



# What If You Could Have It All?



Whether it is one asset or thousands, Agilent can move your laboratory across the hall or across the world. A dedicated project manager will deliver **everything from start to finish**.



**Scientific approach:** Early engagement for lab design, workflow consultation, instrument layout, calibration, and certification.



**Comprehensive range of support:** R&D/GMP/GLP, vivarium, equipment from any manufacturer, consumables, chemicals, and cold storage.



**Sustainable solutions:** Packaging, instrument trade-in or buyback, procurement support, lab decommissioning and recycling.



**Minimal disruption with maximum efficiency:** Risk mitigation, move phasing for business continuity, and an expedient return to science.

# Contact Us

## For more information about Agilent CrossLab Relocation Services:

Reach out to your Agilent sales representative:

**[www.agilent.com/en/contact-us/page](http://www.agilent.com/en/contact-us/page)**

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This information is subject to change without notice.

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