



Agilent Technologies

ECD Returns and Transfers Information Sheet

It is imperative that you read and follow these instructions before returning your Agilent Technologies, Inc. or Hewlett-Packard Company Electron Capture Detector (ECD).

ECD Shipping Address:

- **U.S. and Canada Only:**

Agilent Technologies, Inc.
Attention: ECD LAB
2850 Centerville Road
Wilmington, DE 19808-1610

NOTE: Failure to direct your shipment to the attention of the ECD Lab could lead to delays in processing your detector. If your business system cannot highlight the "Attention" line as shown above, please manually do so with a marker.

- **All Other Countries:**

Contact your distributor or local Agilent Technologies, Inc. field office for shipping information.

Packaging and Shipping Instructions:

1. Wipe off any external debris that may be on the ECD with a clean, dry cloth.
2. Cap the entrance fitting and plug the vent tube.
3. Seal each ECD in a plastic bag and package it in a strong container (Corrugated cardboard is satisfactory) with a shock absorbing packing material (bubble pack if available). Seal all openings.
4. Enclose a letter with your shipment identifying the following:
 - Company name and address (preferably on company letterhead)
 - The service requested (please identify either of the options below):

a) Ship to Agilent Technologies, Inc. for disposal. Reference product numbers:

- U.S. and protectorates: R1629A
- non U.S.: R1630A

Disposals will be managed in accordance with NRC guidelines

b) Transfer to another location through Agilent Technologies, Inc.

Note: All transfers to other locations will be subjected to the same wipe and instrument integrity tests as new ECDs in order to ensure compliance with United States Nuclear Regulatory Commission (NRC) and Agilent Technologies, Inc. test specifications. ECDs failing compliance testing will be disposed of in accordance with NRC guidelines. Please contact the Radiation Safety Officer at 302-633-8262 if you have any questions about this policy.

- ECD model and serial number
- Contact person's name, title, phone number (including area code) and FAX numbers (Radiation Program Manager or Environmental Health & Safety person preferred)

5. Identify shipper's address on outer package.

6. Identify the shipment's gross weight if it exceeds 50kg (110lbs)

7. Shipping Label:

Notice: Accurate radioactive materials labeling is imperative for proper shipping.

U.S.: Contact the Agilent Field Bench Repair (U.S.) at 1-302-633-8448 for labeling requirements.

All Other Countries: Contact your local shipping or regulatory service for specific instructions.

8. Training requirements for shipment:

The individual responsible for shipping the package must be qualified to ship dangerous goods in accordance with their domestic and/or international regulations. This service may be provided at a fee by the shipping service.

9. Ship ECDs to the address above. We recommend that all ECDs be shipped via a shipper with tracking capability (e.g. Federal Express). **DO NOT SHIP ECDs via regular, non-traceable mail.**
10. Contact Agilent Technologies Radiation Safety Officer at 302-633-8262 (U.S. and Canada) or Agilent Technologies, Inc. shipping destination (all other countries) prior to shipment if you are returning an ECD with a wipe test of 5 or more nanocuries.

Regulatory Agency Notification:

- **U.S.** owners of General License devices: Please be aware that you are required to notify the NRC or your applicable Agreement State agency of the transfer of your ECD. Your responsibilities are covered under 10 CFR 31.5 (c) (8) (i) and (ii) or equivalent Agreement State regulations. Please contact your regulatory agency or the RSO at the number above if you have any questions.

Owners of Specific License devices: Follow the directions of your licensing authority.

- **All Other Countries:** Notify the issuing regulatory agency of your action for record keeping purposes.

References:

- Information for General Licensee's manual (P/N 5961-5664) for additional information about ECDs.
- Technical resource numbers:
 - **U.S. or Canada:** 1-800-227-9770
 - **All Other Countries:** Contact your local Agilent Technologies, Inc. field office for resource information or access the Contact Us option at www.agilent.com

Restriction:

Agilent Technologies, Inc. will not accept any ECD other than manufactured by Hewlett Packard Company or Agilent Technologies, Inc.

Your cooperation with these requirements is greatly appreciated and will help expedite your order.

Agilent Technologies, Inc.
Wilmington, DE, Little Falls Site

NRC Materials License: 07-28762-01 (Necessary for reporting purposes)