Agilent OL
Instrument Control Manager

Accelerated Implementation Service

Agilent Technologies offers consulting services that accelerate the implementation of the Agilent OL system at your site.

By using the Accelerated Implementation Service (AIMS) process, your Agilent OL project team will gain the skills needed to configure and implement the Agilent OL system.

The objectives of AIMS are to:

- Accelerate development of your project team's proficiency in configuring the Agilent OL system.
- Create an Agilent OL base system. This serves as solid foundation for the project team to demonstrate and verify the Agilent OL system configuration and operation.
- Provide you with a self-sufficient project infrastructure to complete implementation by extension of the base system.

Deliverables

- An Agilent project manager is assigned to the implementation project. The project manager delivers all purchased project services and is the liaison for all project-related issues between you and Agilent Technologies.
- A one-day onsite kick-off meeting. This meeting will be used to finalize the overall project plan and system architecture.
- Collaborating with your project team, the Agilent representative will help define and configure a content structure for your data. An example of such structure is:

Location	Cabinet	Drawer	Folder	Filters Applied
QA	Instruments	Instrument ID	Methods Sequences Results Data Reports Pre-Treatment Templates	PDF Templates Elite Office
		Instrument ID (not Controlled)	Data	Appropriate Filter
QA	SOP's	Approved	LC Methods GC Methods Other Techniques	PDF

Location	Cabinet	Drawer	Folder	Filters Applied
		In Process	LC Methods GC Methods Other Techniques	PDF Office
		Source Documents	LC Methods GC Methods Other Techniques	PDF Office
		Retired	LC Methods GC Methods Other Techniques	PDF Office
	Legacy Data	Instrument ID (Repeat as needed)	Data	Appropriate Filter
	Users	User Name	Documents Reports Collaboration (users can make their own as needed.	
AC	Projects	Project Name (Repeat for each Project)	Methods Sequences Results Data Reports Pre-Treatment Templates Project Reports	PDF Templates Elite Office
		Collaboration (possible by project)	Monthly Reports Shared Data Shared Methods	PDF Templates Elite Office
	Method Development	Method Name	Results Methods Sequences Reports Templates Pretreatment QA Reports Statistics	PDF Templates Elite Office
	Users	User Name	Documents Reports Collaboration (users can make their own as needed.	Filters as appropriate
	Legacy Data	Instrument ID (Repeat as needed)	Data	Appropriate Filter

- Complete a Site Implementation Plan (SIP). The SIP is a document containing technical information about the deployment of the system. It contains configuration lists, instruments lists, project contacts, and other pertinent system information.
- Walkthrough of the system with key end-users.
- Onsite assistance not to exceed a number of days (decided as part of the project) to assist with following implementation tasks:
  - Method development
  - Method calibration
  - Sequence development
  - Reprocessing
  - Reporting and custom reports
  - Summary reporting
  - Next steps (carry-forward) project plan to complete implementation

Acceptance criteria

AIMS services are considered accepted upon delivery.

Limitations and assumptions

The base system consulting services covered under the scope of the AIMS effort is expected to be representative of the configurations for the production implementation. It is not expected to include the total implementation.

Customer obligations

- A core AIMS project team consisting of up to three individuals who are knowledgeable about your laboratory operations. These individuals should be 100% allocated to the AIMS effort during the Agilent representative's onsite visits.
- An AIMS project coordinator to lead information gathering and decision-making.

Published February 16, 2007
Publication Number 5989-6357EN

Agilent Technologies